

Seagull Board Op Information

Hey! You are the lucky board op for the The Seagull: Rehearsed. This is information of how to run the show and what to do if there is issues.

Pre Show

1. Arrive to theatre.
2. Log on to the PC.
 1. Username: TD
 2. Password: T&Duswp123
3. On the desk top there is a folder labeled seagull. Click that. Then open the Click the SFX file that says Seagull_14
4. Turn on the board by clicking the big red button to the on position.
5. Turn on the amp rack (the big scary looking rack in the corner of the booth with all the cables coming out of it) by flipping the big red button to the on position.
6. Go under the bank of risers closest to the booth on the side with the coffee table and plug in the extension cord. This turns on the sub woofer.
7. Go to the SFX file and start the Cue that says speaker test. Step through these cues and make sure you hear something for each one before the pre show music.
8. Log onto the Apple computer
 1. Username: TD
 2. Password: T&Duwsp123
9. Make sure Q lab is open
10. Get the iPhone so you can test the phone ring
 1. Turn it on if it isn't on
 2. Open the stage caller app on the desktop of the computer.
 3. Lock the phone with the app still open.
11. Play the super man ring tone in Qlab to test the phone
12. Check the God Mic
13. Check to make sure Talvicks monitor is on.
 1. Click the power button he can control his own volume
14. Turn on the monitor in the conference room
 1. Walk to the conference room and turn the black dial on the wall by the light switch to 5

Running the show

1. Start the pre show cue (cue A) when Talvick says to start pre show. About 30 min to places.
2. Run the whole show like a boss.

Post Show

1. Unplug the subwoofer
2. Turn off the amp rack
3. Turn off the Board
4. Log off the Computer
5. Log off the Mac
6. Turn off Talvicks Monitor
7. Turn the dial in the conference room back to 0
8. Plug the cell phone in inside the closet to charge over night.
9. Do what else Stage Management needs.
10. Go have yourself a nice beer, you ran the show like a champ.

I HAVE A PROBLEM! GOD HELP US ALL! THINGS ARE WEIRD!

Alright friend, do not panic yet. Everything will be ok. Here is a list of how to solve common problems.

PRE SHOW ISSUES

There is no sound coming from the speakers when I play SFX cues.

1. Check to make sure everything is on. Double and triple check.
2. Restart the computer
3. If everything is on and there is still no sound call me IMMEDIATELY (715-514-9794)

I tested the cell phone and it isn't ringing.

1. Is the phone on?
2. Is Qlab open?
3. Is the app open on the phone?
4. Go into the wifi setting on the iPhone. Make sure that the wifi selected is LS9 not anything else.
5. Make sure that the red ethernet cord is still plugged into the back of the Mac.
6. Make sure the wifi is turned off on the Mac.
7. Look at the router labeled LS9 next to the PC make sure it is on and plugged into the wall and is on.
8. If it isn't connecting to the router, unplug the router and plug it back in.
 1. The IP address has changed
 2. Connect the phone to the LS9
 3. Click settings—> Wifi—> LS9
 4. You will then see the new IP address
 5. Go to qlab
 6. Click the gear in the bottom right corner
 7. Click OSC
 8. Change the iPhone IP address to the new one you found on the phone
9. If it is still not working call me IMMEDIATELY (715-514-9794). This is because I will need to reset up the router.

I opened SFX and there are these weird black X's in front of some of the cues

1. Close SFX
2. Open it back up
3. It should say a message about not being able to find files
4. Down at the bottom of that window it has text that says where it looks for files
5. Click the button that says [...]
6. Scroll until you find Seagull
7. Click on that
8. Click on the file folder called Ql1st
9. Then there is a button that says locate click that and they should all be found now
10. If it isn't working call me IMMEDIATELY (715-514-9794)

SFX ISSUES

I advanced to a cue and it didn't play and skipped to the next one.

1. Close out of SFX and reopen the seagull file. It should be working now.
2. If it is still doing that call me IMMEDIATELY (715-514-9794)

The program just closed and I am panicking.

1. Re open the program
2. If it isn't working call me IMMEDIATELY (715-514-9794)

There are cues not playing

1. Close SFX, Re open
2. If it isn't working call me IMMEDIATELY (715-514-9794)

OTHER

There is some sort of emergency in the house.

1. Hit escape to get out of the cue and go and assist with the emergency if you are needed.
2. (This is why you check to make sure the god mic is working)
3. If the god mic needs to be louder because people are freaking out pull the slider up for it until the volume is good.

Some issue not on this sheet

1. Call me IMMEDIATELY (715-514-9794)